

AGENDA
Independent Hearing Panel
04.15.21

7:30am – 8:30am

Meeting via Zoom

Participants may dial in at: 1 (312) 626-6799; Meeting ID: 949 2657 9199; Passcode: 04152021

Participants may also join via the Zoom Calendar Invite previously provided

1. Welcome / Roll Call
2. Public Comments
3. Approval of Minutes
4. Pre-Hearing Conference / Closed Session [Open Meetings exemption: 19.85(1)f), Wis. Stats.]
 - a. Frame and confirm scope of the issues as the issue stated presented by the grievant.
 - i. If either party disagrees, revisions to be discussed.
 - b. Establish a date and time for the hearing.
 - i. Schedule 1.5 hrs. during which all members of IHP, OLA advisors, management, and grievant/representative may attend.
 - c. Establish whether hearing will be open or closed
 - d. **Establish deadline for parties to exchange the following:
 - i. List of witnesses/presenters
 - ii. Information/exhibits
 - iii. Materials provided in Step 2 Grievance Hearing
 - e. Address any other outstanding items
5. Adjournment

** Items to be shared between the grievant/representative and the members of the management position. Materials to be sent to IHP Chair, but not entire IHP.