AGENDA
Impartial Hearing Panel
3.11.21
4PM - 5PM
Meeting via Zoom
Participants should join via:
https://uwmadison.zoom.us/j/2239686743?pwd=T3g5amM3WE5GcTBZU1dLbEZTTy95QT09
Meeting ID: 223 968 6743
Passcode: 349413

1. Welcome / Roll Call
2. Public Comments
3. Wisconsin Open Meetings / Records Obligations
4. Select a chairperson for the IHP;
   a. Their duties will include the following:
      i. Facilitating any pre-hearing meetings of the parties
      ii. Speaking for the panel in any pre-hearing communications
      iii. Assisting with scheduling for the IHP hearing and any pre-hearing meeting of
           the parties
      iv. Conferring with the OLA advisor to the panel on proper procedure

Panel will meet in Closed Session. [Open Meetings exemption: Wis. Stats. 19.85 (1) and (f)]

5. Review the submitted grievance form and attachments and provide me your recommendation
   for whether or not the grievance is suitable for the panel and complies with applicable policies
   and procedures; and
6. Determine whether or not further clarification, additional information, or other submissions
   are deemed necessary to demonstrate the basis for the panel’s jurisdiction or to make the appeal
   complete/understandable. ((If further clarification is needed the OLA advisor or the IHP Chair will
   notify the grievant of a need for additional information including a deadline))
7. Adjournment