MEMBERS PRESENT: B. Wilson, C. Pope, K. Zweifel, L. Bilke, L. Jones

MEMBERS ABSENT: None

OTHERS PRESENT: S. Guthrie

At 1:00PM, Chair Wilson called the meeting to order and requested that the Secretary record all members as present.

Chair Wilson paused to accept public comments. None sought recognition.

Chair Wilson directed the attention of the committee to the draft Minutes of the previous meeting. Ms. Zweifel moved, seconded by Ms. Jones, to approve the Minutes. All in Favor. MOTION CARRIED.

Chair Wilson recognized Ms. Sandra Guthrie of the UW-Madison OMBUDS office for the purpose of discussing outreach.

Ms. Guthrie provided background as to the table of organization of the OMBUDS office and defined the differences between OMBUDS, OED and EAO. Ms. Guthrie said the goal of the OMBUDS office was to “empower employees and provide options”. Ms. Guthrie emphasized that the OMBUDS office is made up of neutral parties, not advocates and stressed that they can be most useful if engaged early in the process of whatever issue is at hand.

Discussion heard at to the possible engagement of OMBUDS in a general town hall meeting on the topic of campus resources. Discussion heard that the staff in general, and members of Congress in particular would benefit from a flowchart that detailed each office and their role. Discussion was heard regarding a possible blog post profiling the OMBUDS team.

Ms. Guthrie was excused with the thanks of the committee.

Chair Wilson opened discussion on an employee survey. Secretary provided cost estimates based on a mailed survey. Secretary also provided feedback from the Executive Committee discussion on the subject. Discussion was heard in regard to this feedback. Discussion was heard that survey should be linked to online resources regarding shared governance, including possibly an all inclusive blog post on the topic.
Discussion was heard regarding the goals of the survey and that the goals may be good, but may also may not be met by a mailed survey. Discussion heard as to the possible use of a gift certificate drawing for those who successfully complete the survey.

At 2:25PM, Mr. Bilke moved, seconded by Ms. Zweifel, to adjourn the meeting.

Minutes prepared and submitted by: J. Lease / Secretary