
Members Absent: None

Others Present: P. Sheehan, E. Twaroski

At 2:00PM Chair Kutz called the meeting to order.

Mr. Bradley moved, seconded by Ms. Meinholz, to approve the Minutes of 10.2.14. 7 in Favor. 1 Abstention (Czynszak-Lyne), MOTION CARRIED.

Under Public Comments, Chair Kutz recognized Mr. Terry Fritter, who stated that the response from classified staff at the Benefits Fair to the shared governance table was positive. Mr. Fritter also remarked on the significant turnout of classified staff at the shared governance reception featuring Chancellor Blank.

Ms. Hilmanowski arrived.

Chair Kutz opened discussion on Congressional District meetings and the preparation document drafted to assist Representatives in planning a meeting.

Mr. Patrick Sheehan of the Office of Human Resources asked that it be recognized that workplace needs must be met and therefore Representatives should work with their supervisors to be strategic in their timing of meetings. Discussion was heard over the concern from supervisors that a large number of employees all responsible for the tasks could be absent from their jobs simultaneously. Discussion heard that the draft language is too favorable to management and they may use it as an opportunity to discourage meetings. Discussion heard that few managers would resist the call for a district meeting and those who do could dialogue with OHR. Mr. Sheehan agreed that the draft language could be made more accommodating and was agreeable to modifying the language to replace ‘request permission’ with ‘coordinate with your supervisor’. General agreement was heard in favor of this change and the Secretary was instructed to make the edit. Discussion heard that many supervisors are encouraging those in their work units to take part in shared governance and that the participation and leave policy, once complete and approved, will likely clarify both rights and responsibilities as it relates to shared governance.

Ms. Czynszak-Lyne moved, seconded by Ms. Droes to approve the 2nd draft District Meetings document. All in Favor. MOTION CARRIED.

Chair Kutz recognized Mr. Erik Twaroski, Chair of the Grievance Policy Committee. Mr. Twaroski reported that the committee should be able to finalize their recommendations at their next meeting.
Mr. Twaroski reported that at their previous meetings several HR representatives were present and initial compromises based on their feedback were discussed.

Chair Kutz opened discussion on the ‘Bottom Up Review’ work group in response to the appearance at the last meeting by University Committee member, Professor Grant Petty. Concern was expressed that the impetus for forming the work group had not been made clear by the presentation at the previous meeting. Support for the proposal was heard as being positive for classified staff.

Ms. Meinholz moved, seconded by Ms. Droes, to appoint Nancy Hilmanowski, Mary Czynszak-Lyne, and Mike Bradley as classified staff representatives to the bottom up review work group. All in Favor. MOTION CARRIED.

Chair Kutz inquired as to who planned to attend the University Committee meeting featuring an appearance by President Ray Cross. All members of the CSEC indicated their interest. Chair Kutz instructed the Secretary to inquire about noticing the proceedings as a Joint Meeting of UC/CSEC.

Chair Kutz opened discussion regarding the CSEC bylaws committee. Discussion heard that the committee should include at least one member of the original committee that drafted the bylaws.

Mr. Pond moved, seconded by Mr. Fritter, to appoint Mary Czynszak-Lyne, Nancy Hilmanowski, Bruce Petters, and Linda Meinholz to the CSEC bylaws committee. All in Favor. MOTION CARRIED.

Chair Kutz opened discussion on Congressional District updating. Chair Kutz and Ms. Droes reported that Mr. Gene Masters is working to complete an automatic districting program. Edits now need to be considered to the current verbiage so it is related to classified staff rather than academic staff in terms of the material that would be on the website. Discussion was heard that in the change-over from academic to classified, some of the districting clarification pages and language could be consolidated.

Chair Kutz opened discussion on Congressional seating arrangements for CSEC. Discussion heard that the question should be put to the Congress as to where CSEC members are seated at Congress meetings. Discussion heard that sitting in the gallery allows more access to and by the Congressional membership. Discussion heard that seating in the front of the room facing the gallery mirrors the other shared governance groups and promotes accountability.

Ms. Czynszak-Lyne moved, seconded by Ms. Hilmanowski, that CSEC members be seated in the front of the room facing the gallery until Congress is on record making a decision on seating. 6 in Favor. 3 Opposed (Fritter, Bradley, Petters). MOTION CARRIED.

Chair Kutz opened discussion on the CSEC report to Congress. Chair Kutz reviewed the power point slides of the presentation he plans to give at the next meeting.

Chair Kutz recognized Ms. Meinholz for the purpose of a report on the activity of the Statewide Council. Ms. Meinholz reported that the group has placed information regarding grievance and layoff policies online. Ms. Meinholz also reported that future meetings are scheduled at the same time as CSEC, so
unless CSEC made the meetings part of the agenda, it was unlikely anyone could participate anytime soon.

Chair Kutz reported that he will meet with staff from the Chancellor’s office regarding the requirement of a slate of candidates to be submitted for search and screens and will inquire if it may be possible to increase the representation of classified staff to two seats as long as five names are asked for in the slate submissions.

Chair Kutz reported that a launch of a bullying policy website is under consideration depending on future action by the Faculty.

At 4:05PM, Ms. Droes moved, seconded by Ms. Hilmanowski, to adjourn the meeting. All in Favor. MOTION CARRIED.

Minutes prepared and submitted by: J. Lease / Secretary