MINUTES
UW-Madison Classified Staff Executive Committee
11.20.14


Members Absent: None


At 2:00PM Chair Kutz called the meeting to order.

Ms. Czynszak-Lyne moved, seconded by Ms. Hilmanowski, to approve the Minutes of 11.13.14. All in favor with Mr. Bradley abstaining. MOTION CARRIED.

Under ‘Public Comments’ Chair Kutz recognized Mr. Keith Kerl, Chair of the Personnel Policies and Procedures Committee. Mr. Kerl reported that it is likely that a vote will be taken on the Layoff Policy at the next Personnel Policies and Procedures Committee meeting. Suggestion was heard that Congress might benefit from a briefing on these policies, perhaps in the form of a power point, that illustrates the most significant portions of the policy.

Chair Kutz recognized Mr. Derek Field, Vice Chair of the Associated Students of Madison, regarding the proposal of ASM to establish a food pantry to serve the student population with food insecurities.

Mr. Field informed the committee that 13% of students at some point are unable to afford the food that they need, and that few resources are available to address this need.

Question was raised regarding how the need would be proved. Reply was that eligibility does not need to be proved. Mr. Field went on to describe that a similar program at UW-Stevens Point that limits the number of visits as well as the requirement to sign a form confirming need and indicated the UW-Madison program may not be as restrictive. Question was raised if this would serve students only. Answer was in the affirmative, but ASM is open to expanding the program once it is up and running. Questions were raised as to collections and operations. Reply was that logistics are still under consideration and ASM is working with those already involved in existing food drives to discuss matters of inventory. Question was raised in regard to location. Reply was that there is a suitable space at 333 Campus Mall. Ms. Gen Carter of ASM stated that they are seeking supporting resolutions from the other shared governance group, as well as assistance in examining other potential sites around campus that may be suitable. General agreement was heard that this topic would appear on a future CSEC agenda as an actionable item.

Chair Kutz recognized Congressional Liaison, Mr. Jake Rebholz. Mr. Rebholz informed the committee that since his appearance before the Congress at their November meeting, people have been contacting
him both in regard to the agenda and in regard to other issues. Mr. Rebholz reported he hopes to act as a resource for classified staff in regard to shared governance whenever possible.

Chair Kutz opened discussion in regard to the December agenda of the Classified Staff Congress. Discussion heard that the agenda would benefit from streamlining in order to maximize available time. Discussion heard that Representatives should be encouraged to prepare properly for meetings. Discussion heard regarding possible instructions to set deadlines for submitted amendments, which would get first priority during meetings rather than amendments offered from the floor. Support was heard for the proposal to submit amendments in advance. Concern was expressed regarding process transparency. Discussion heard that it should be continued to be emphasized that Representatives should provide feedback during the committee hearings on proposed policy drafts. Idea of having members of committees or OHR representatives provide summaries of policy drafts under consideration. Objection heard that it is unlikely that even with a summary one could address all potential areas of concern. Clarification was provided that members of Congress will be able to offer amendments from the floor, even if a policy is put in place requested they be submitted in advance.

Discussion was heard regarding clarification of the remarks of the Liaison at the last meeting of Congress as they related to the agenda item, ‘Future Agenda Items’. Mr. Rebholz clarified that that item would remain on future agendas even though he was encouraging Representatives and Alternates to advance their requests to him directly.

Chair Kutz noted that he will be devoting his time under the CSEC Report to Congress to the public appearances of Sherry Boeger of EAP and Dale Burke of the Ombuds office.

Mr. Rebholz reported that the one issue that has been brought up multiple times to him is the question of how to address the vacant seats in Congress. Mr. Rebholz advocated including this on the agenda in the form of creating of a committee that would examine engagement with vacant districts to determine effective methods of outreach that would encourage candidacies. Objection raised that this issue could be handled by existing committees.

Chair Kutz opened discussion on the action of the Nominations Committee to fill the vacant classified staff seat on the Committee on Women in the University.

Pursuant to Open Meetings exemption Wis. Stats. 19.85 91) ( c ) and (f), Ms. Czynszak-Lyne moved to go into closed session, seconded by Mr. Bradley. All in Favor. MOTION CARRIED.

***closed session***

Ms. Czynszak-Lyne moved, seconded by Ms. Hilmanowski, to return to open session. All in Favor. MOTION CARRIED.

Ms. Meinholz moved, seconded by Ms. Hilmanowski, to approve the Nominations Committee nomination of Ms. Christine Lalande to the Committee on Women in the University.

Chair Kutz opened discussion on the Cross Governance Advisory Committee.
Ms. Czynszak-Lyne provided an introduction of Mr. Zubin Mufti of OHR. Mr. Mufti provided details of the discussion that had taken place with the LTE Committee to craft new policy language related to LTE’s. Mr. Mufti clarified that most of the language was meant to reflect current practices already in use and to provide oversight capacity and management flexibility.

Chair Kutz recognized Ms. Meinholz for the purpose of providing a report on the Statewide Shared Governance Coordinating Council. Ms. Meinholz noted that the Council has requested a one page update summarizing each units progress regarding shared governance.

At 4:00PM, Mr. Bradley moved, seconded by Ms. Hilmanowski, to adjourn. All in Favor. MOTION CARRIED.

Minutes prepared and submitted by: J. Lease / Secretary