MINUTES
UW-Madison Classified Staff Executive Committee
07.09.15


Members Absent: J. Newton (Excused), N. Hilmanowski (Excused)

Others Present: P. Sheehan, B. Lanser, B. Vaughan

At 2:00PM, Chair Kutz, called the meeting to order.

Chair Kutz informed the Committee of his intention to make a motion to reconsider the motion of the last meeting that instructed the Nominations Committee to seek balance of job category and point of view when selecting nominees.

Objection was heard that it would be improper for the Chair to make a motion. Reply came that it is proper for the Chair to make a motion as the Chair of the Committee normally votes in committee proceedings of this committee.

Ms. Droes moved, seconded by Ms. Czynszak-Lyne, to reconsider the motion in question from the previous meeting. A roll call vote was requested.

Seat 1 (Czynszak-Lyne) – YES
Seat 2 (Newton)  - Absent
Seat 3 (Petters) – YES
Seat 4 (Meinholz) – Abstain
Seat 5 (Fritter) – YES
Seat 6 (Kutz) – YES
Seat 7 (Droes) – YES
Seat 8 (Pond) – YES
Seat 9 (Hilmanowski) – Absent

MOTION CARRIED.

Chair Kutz brought the reconsidered motion back to the committee for a vote. The motion being to instruct the Nominations Committee to seek balance of job category and point of view when selecting nominees.
Question was raised as to how this would be reflected in the Minutes of the previous meeting. Secretary replied that if the motion now being reconsidered were to be defeated, he would place an asterisk in the Minutes of the previous meeting that would indicate same.

Discussion was heard urging rejection of the motion as it was unnecessary since the Charge of the Nominations Committee already provides such instructions.

A roll call was requested on the vote to approve the motion.

Seat 1 (Czynszak-Lyne) – NO
Seat 2 (Newton) - Absent
Seat 3 (Petters) – NO
Seat 4 (Meinholz) – NO
Seat 5 (Fritter) – NO
Seat 6 (Kutz) – NO
Seat 7 (Droes) – NO
Seat 8 (Pond) – NO
Seat 9 (Hilmanowski) – Absent

MOTION FAILED.

Ms. Czynszak-Lyne moved, seconded by Mr. Pond, to approve the Minutes of the previous meeting. All in favor, with the exception of Ms. Meinholz, who abstained. MOTION CARRIED.

Chair Kutz paused to accept any public comments. Mr. Fritter noted that it was 47 years ago this month he witnessed the merger of the AFL Meatcutters and the CIO Packinghouse Workers Unions. An event participated in by his father.

Chair Kutz opened discussion regarding the draft of the CSEC Bylaws. Motion was made by Ms. Meinholz, seconded by Ms. Czynszak-Lyne, to postpone the approval of the Bylaws. All in Favor. MOTION CARRIED.

Chair Kutz opened discussion on shared governance rebranding regarding the change of ‘Classified Staff’ to ‘University Staff’.

Ms. Czynszak-Lyne moved, seconded by Mr. Pond, to change the name of the Classified Staff Executive Committee to the University Staff Executive Committee. All in Favor. MOTION CARRIED.

Chair Kutz opened discussion on the formation of a university general safety committee. Concern expressed as to the potential effectiveness of such a committee if it is too large. Discussion heard that
those chosen to serve on the committee should have some first-hand workplace experience with safety issues.

Ms. Czynszak-Lyne moved, seconded by Mr. Petters, to table the issue of a university general safety committee. All in Favor. MOTION CARRIED.

Chair Kutz recognized Ms. Barbara Lanser, to discuss Disability Accommodations Policy. Ms. Lanser provided handouts and gave an overview of the role and function of the policy. Ms. Lanser noted that the policy needs to be updated to reflect the change to University Staff.

Question was raised if the policy addresses temporary employees. Reply came that no decision has been made but an identical policy could be drafted and applied to those employees.

Ms. Lanser informed the committee that the workforce is aging nationally and the profile of the UW-Madison exceeds the national average which will likely cause an increase in age-related requests.

Question raised regarding what is covered under ADA. Reply came that ADA covers chronic medical condition or disability. The Wisconsin employment law definition of ‘disability’ is more broad than the ADA definition.

Ms. Lanser was excused with the thanks of the Committee.

Chair Kutz recognized Ms. Meinholz and Mr. Fritter for a report on the meeting of the Congressional HR Design Policy Advisory Committee. Ms. Meinholz directed the committee’s attention to a letter from Vice Chancellor Darrell Bazzell praising the work of the committee and the results of the meeting. Ms. Meinholz described the process by which the committee prioritized what amendments were focused on with the Vice Chancellor.

Mr. Patrick Sheehan of OHR described the “in depth dialogue” of the meeting as helpful. The CSEC Vice-Chair, present as an observer at the meeting, described it as “constructive”.

Mr. Fritter praised the composition of the committee and the manner in which they presented the issues to the Vice Chancellor, but expressed concern that one member of CSEC who was present provided notes to Representatives of OHR during the meeting which he described as counter-productive.

Chair Kutz noted that a report from the committee could be contained within his own CSEC report to Congress at their meeting 20 July.

Chair Kutz recognized Mr. Brian Vaughan of the Office of Legal Affairs for the purpose of answering questions and providing clarity regarding the rules pertaining to closed session meetings.

Mr. Vaughan confirmed that the Open Meetings law doesn’t specifically address who should be excluded from a meeting of closed session but noted that Robert’s Rules advises that a person who could benefit from a vote should recuse themselves.
Question was raised regarding discussing process vs. personnel in closed session meetings. Reply came that while it is understandable that a conversation on people could evolve into a conversation about process, the latter should be dealt with in open session. Mr. Vaughan clarified that a person up for an appointment could remain in a closed session to advocate on their own behalf but should abstain from voting on their own behalf.

Mr. Vaughan was excused with the thanks of the committee.

Chair Kutz opened discussion on efficient and respectful meetings. Ms. Meinholz moved, seconded by Mr. Pond, to postpone the topic until the most recent appointees to USEC are able to participate. All in Favor. MOTION CARRIED.

Chair Kutz recognized Vice Chair Mary Czynszak-Lyne for a report on the statewide shared governance council teleconference. Ms. Czynszak-Lyne reported that a the conference scheduled for 6 November at UWGB is to include participants beyond those directly appointed or elected to shared governance bodies.

Chair Kutz recognized the Secretary for a report. Secretary reported that his office received a complimentary communication for a Professor of Anthropology regarding the ‘People’s Slate’ blog entry about the Battle of Little Bighorn.

Chair Kutz informed the Committee about the status of the Elizabeth Pringle Award fund. Chair also updated members regarding proposed changes to the Athletic Board procedures and noted that the Chancellor, Vice Chancellor and Provost would be issuing letters in support of shared governance participation again this academic year.

Chair Kutz opened discussion on the July USEC schedule. Ms. Czynszak-Lyne moved, seconded by Mr. Pond, to cancel the meeting of 30 July. All in Favor. MOTION CARRIED.

At 4:05pm Ms. Czynszak-Lyne moved, seconded by Mr. Pond, to adjourn the meeting. All in Favor. MOTION CARRIED.

Minutes prepared and submitted by: J. Lease / Secretary